

Gateway Student Journalism Society
Meeting Minutes
August 19, 2026

Present

Lila ASSIFF
Lee CRAIG
Evan CRUICKSHANK
Mohsen GHOLIZADEH
Teren HAZZARD
Leah HENNIG
Braiden JANES
Jasleen MAHINDRU
Davis MALONEY
Katie TEELING
Logan WEST

Absent

Areha MAHAL
Ione NIXON-HERMANSEN

Call to Order

The meeting was called to order at 7:01 p.m. by TEELING.

Motion to Approve Agenda & Minutes

HAZZARD moved to approve the agenda. JANES seconded. Unanimous vote.

Motion to Approve Meeting Minutes

HENNIG asked to amend “ajsr” to “cjsr” in the July 15 meeting minutes. TEELING approved this.

JANES moved to approve the July 15 meeting minutes. MAHINDRU seconded. ASSIFF, GHOLIZADEH, CRAIG, and CRUICKSHANK abstained. Unanimous vote.

Reports of Officers and Standing Committees

EiC Report: HENNIG

- Preparing for the print edition next week.
- Filled the 2 staff reporters, beat reporter, and sports reporter positions. She is waiting for indigenous report applicants. She also hired a social media coordinator.

- Meeting with the UASU next week to speak about the lease. HENNIG has asked for a lease to be in writing for an extension or month to month option. HENNIG has been in contact with the Landing about other possible solutions.
- HAZZARD asked when the current lease ends. HENNIG shared that the lease ended in April 2026 and had a verbal agreement to stay month to month with a 30 day warning if they needed to leave, but nothing is in writing. HENNIG is working to have an agreement in writing.

Executive Director Report: MALONEY

- Received outstanding invoice.
- Purchased 10 IKEA desks for \$1620.
- Renewed deals with Bears & Pandas.
- Found agreement with the UASU to have free entry to clubs fair in exchange for free ad space in September.

Finance Committee Update: JANES

- Reaffirmed the information MALONEY shared in the Executive Director Report.

HR Committee Update: TEELING

- The committee plans to meet in the coming weeks to plan how to meet with the staff about reviewing their contracts. TEELING also hopes to speak with the HR committee about complaints from volunteers.

Grievance Committee: HAZZARD

- The final transcript outstanding was sent to HENNIG for review. Once the committee receives their feedback, it will be incorporated and the committee will finish the report.

Governance Committee: CRUICKSHANK

- Met once to elect the chair, Evan CRUICKSHANK, and will meet after this meeting.

For Discussion

Continuity Rep & Chair Resignation

- TEELING accepted a job outside of Edmonton and can no longer be the chair with the new work load. There will be an interim chair for one month, then a chair will be elected in September. She will be at the September meeting to support an interim chair for one month.
- HAZZARD thanked TEELING for their long time at the Gateway and congratulated them on the new job.
- JANES asked what the workload entailed for the Chair position. TEELING shared a brief overview and offered to call people within the next month to answer any questions.

- HAZZARD nominated himself to be the interim chair for one month. JANES seconded. Unanimous vote.

DFU Governance Agreement: HENNIG

- The only change to the DFU Agreement is that there is a set schedule for the deferment of fees, which means the Gateway will be paid earlier and the process will be streamlined as long as the audit passes.
- This is the first written DFU Agreement with the Gateway and first DFU funding opportunity since 2020.

5 Year Strategic Plan Report: HENNIG

- There were contract updates before hiring the social media coordinator position.
- There have been recent relations with CJSR to create opportunities for both organizations.
- WEST shared that the Indigenous Student Union (ISU) has a newsletter they send to all self-identified indigenous students and can help spread the word for applicants for the Indigenous Reporter position.

Other

- HAZZARD asked who currently has access to the Gateway's policy. HENNIG shared that the document on the website is a pdf, but HENNIG has other documents. CRUICKSHANK also shared that the Governance Committee will use copies to edit and decide how the new policy will be.

Adjournment

WEST moved to adjourn. MAHINDRU seconded. Unanimous vote. TEELING adjourned the meeting at 7:22 p.m.

Minutes submitted by: Teren HAZZARD