

Gateway Student Journalism Society
Meeting Minutes
June 18, 2025

Present:

Michael CHANG
Unees HASSAIN
Teren HAZZARD
Leah HENNIG
Ping Lam IP
Kathryn JOHNSON
Gabriella MENEZES
Caprice ST. PIERRE
Stephanie SWENSRUDE
Katie TEELING
Nathan THIESSEN

Absent:

Lee CRAIG

Call to Order

The meeting was called to order at 7:02 p.m. by TEELING.

Approval of the Agenda

TEELING motioned to approve the agenda. THEISSEN seconded. The motion passed unanimously.

Approval of the Minutes

HENNIG motioned to approve the minutes. IP seconded. The motion passed with abstentions from CHANG and THIESSEN.

Reports of Officers and Standing Committees

Editor-in-Chief:

HENNIG said that staff have received training on safety, sensitivity, legality, and journalistic ethics. The Gateway has been publishing at least twice daily. The Gateway received a DFU check and a working credit card. HENNIG said she had a conversation with the ISU about the new Indigenous reporter position and The Gateway's relationship with the ISU, as well as Indigenous students in general.

Executive Director:

MENEZES said that her focus this month was the budget and ad sales. She said that the audit process will begin soon. She met with Jonathan from the Bears and Pandas to discuss The Gateway's contra deals.

Finance Committee:

TEELING said that there has been a lot of hard work on the budget last month as well as efforts to secure credit cards for HENNIG and MENEZES.

Human Resources Committee:

TEELING said that the committee has not met yet.

Governance Committee:

HENNIG said that the committee will meet to elect a chair and discuss the plan for the upcoming year.

For discussion

Office lease:

HENNIG motioned to move in-camera at 7:12 p.m.. SWENSRUDE seconded. The motion passed unanimously. The board moved out of camera at 7:27.

HENNIG motioned for HENNIG to write a letter on behalf of the board regarding interest in The Gateway remaining in its current rental space which will be approved at the next board meeting. HAZZARD seconded. The motion passed unanimously with abstentions from CHANG and THIESSEN.

For approval

Budget:

MENEZES presented the 2025-26 budget. MENEZES noted that the budget line for staff salaries have increased due to the addition of an Indigenous reporter. There will be five \$500 scholarships instead of two \$1,000 this year.

SWENSRUDE asked about the line that includes OtterAI subscriptions, suggesting that it may be easier to have one shared account. MENEZES said this is something that she would consider.

ST. PIERRE asked how many subscriptions have been budgeted for. MENEZES said that subscriptions for the editor-in-chief, line editors, and two staff reporters have been budgeted for. HENNIG clarified that this specifically includes the news and arts and culture editors, as the opinion editor does not conduct as many interviews.

ST. PIERRE suggested that a subscription for the sports reporter is considered as they do many interviews. MENEZES said that a deciding factor for which staff members receive subscription is the length of their interviews, and typically sports interviews are much shorter than news interviews or students' council recordings.

CHANG inquired about the significant rise in the print edition budget line. HENNIG said that this is because of the shift to a monthly print edition.

SWENSRUDE motioned to approve the 2025-26 budget. HAZZARD seconded. The motion passed unanimously with one abstention from CHANG.

Indigenous Reporter Position:

HENNIG presented the Indigenous reporter position posting. The society would pay the reporter \$60 per published news, arts and culture, or sports article. The reporter will be paid at the end of each month. The society will not pay the employee for more than three articles each month. They can write more if they wish, but those articles would be on a volunteer basis. There is a clause saying that the reporter may write a feature in place of three articles and would be paid \$180 for that feature article. HENNIG said that because a feature is typically triple the word count of an average article, they will be compensated accordingly.

IP suggested the addition of a land acknowledgment on the job posting and other job postings. HENNIG said she will keep this in mind.

ST. PIERRE said that the part of the posting specifying that the employee is to perform other job related duties and responsibilities is open ended. She suggested the addition of examples of what this might entail.

HENNIG said that this phrasing is standard across other Gateway job descriptions and postings to account for the varying nature of other job related duties and responsibilities. TEELING said that this is standard language in this line of work.

HUSSAIN moved to approve the job posting. SWENSRUDE seconded. The motion passed unanimously.

Adjournment

TEELING motions to adjourn the meeting. The meeting is adjourned at 7:49 p.m..

Minutes submitted by: Kathryn Johnson