

**Gateway Student Journalism Society**  
**Meeting Minutes**  
**May 21, 2025**

Present:

Lee CRAIG

Unees HASSAIN

Teren HAZZARD

Leah HENNIG

Ping Lam IP

Kathryn JOHNSON

Caprice ST. PIERRE

Stephanie SWENSRUDE

Katie TEELING

Absent:

Gabriella MENEZES

Nathan THIESSEN

**Call to Order**

The meeting was called to order at 7:03 p.m. by TEELING.

**Approval of the Agenda**

HENNIG motions to approve the agenda. HAZZARD seconds. That motion passes unanimously.

**Approval of the Minutes**

Minutes were approved at the previous meeting.

**Special Orders**

**Selection of New Officers**

Secretary

HENNIG nominates JOHNSON. HAZZARD seconds. JOHNSON accepts. The motion passes unanimously.

Treasurer

TEELING nominates IP. HENNIG seconds. IP accepts. The motion passes unanimously.

**Selection of Committee Members**

Finance Committee:

CRAIG nominates CRAIG. HASSIAN nominates HASSIAN. IP nominates IP. JOHNSON nominates JOHNSON. TEELING nominates TEELING. HENNIG nominates MENEZES. All are voted onto the Finance Committee.

Human Resources Committee:

CRAIG nominates CRAIG. IP nominates IP. HAZZARD nominates HAZZARD. TEELING nominates TEELING. All are voted onto the Human Resources Committee.

Governance Committee:

IP nominates IP. JOHNSON nominates JOHNSON. HENNIG nominates MENEZES. All are voted onto the Governance Committee.

### **Reports of Officers and Standing Committees**

Editor-in-Chief:

HENNIG said that everything at The Gateway is going well. She said that The Gateway has been publishing daily and staff have been adjusting into their new positions. She is waiting on getting new credit cards.

Executive Director:

HENNIG presented the Executive Director report for MENEZES. HENNIG said that MENEZES has been working abroad. MENEZES has finalized the ad package for the year and is working on the budget. MENEZES has sold two ads for the site.

### **For discussion**

Editor-in-Chief's vision:

HENNIG said that her main goal is to improve on what the Gateway is already doing. This includes strengthening The Gateway's campus coverage, building up visuals, improving outreach, and hopefully getting more revenue diversity. HENNIG is working on creating a tip dropbox. HENNIG also plans to add a page to the site explaining what being a source to The Gateway means. HENNIG plans on hiring an Indigenous Reporter to report on Indigenous events, issues, and initiatives. They would be expected to write two to three articles a month and they would be paid on a per article basis. HENNIG is planning on increasing the frequency of the print edition to become monthly instead of twice per semester. She is planning on giving out four \$500 scholarships instead of two \$1,000 scholarships for volunteers. HENNIG also said she plans to host workshops with local journalists and Gateway alumni.

HAZARD asks HENNIG if she would consider allowing volunteers to contribute to the print edition. HENNIG said she would.

IP suggests that HENNIG ensures that people's emails are not recorded in the tip form, and that people could have the option to include their email if they wish. HENNIG said she plans on doing so.

CRAIG mentioned that there is a new Indigenous guide for editors. HENNIG said she is looking into this.

GSA Bylaw changes:

IP explained that the current Graduate Students' Association (GSA) bylaws allow two types of people to ask for a referendum. These include GSA members and others acting on behalf of an external organization. IP said that if a proposed motion is passed, it would mean that only GSA members could ask for a referendum. IP said that this means if The Gateway plans to do a referendum to collect a DFU from graduate students, The Gateway will need a graduate student to act on behalf of The Gateway.

For added context, TEELING explained that The Gateway ran a graduate DFU in conjunction with the undergrad DFU. While the undergrad DFU passed, the graduate one failed. The Gateway is planning to run another graduate referendum soon.

HENNIG said that collecting a revenue source from graduate students could allow The Gateway to be able to cover graduate student issues more consistently.

Office lease:

The Gateway's office lease will end on August 31. HENNIG said that in the next few months the lease will have to be renegotiated. There has been mention of The Gateway possibility being moved into the basement of SUB. The space that has been suggested is where The Landing currently is. HENNIG this would be substantially smaller than the current office.

HAZARD mentioned that the space where The Landing in the SUB basement is frequently under construction. HENNIG said that she has heard of this issue. HENNIG said that there are other spaces available in SUB that The Gateway could possibly move into.

### **For approval**

The Five Year Strategic Plan:

HENNIG presented the strategic plan. The plan was created after The Gateway won their DFU. HENNIG said its goal is to improve the future sustainability of The Gateway, increase the readership, increase direct engagement with The Gateway by University of Alberta students, and enhance the quality of The Gateway as a journalistic publication. The plan includes ensuring that The Gateway has sufficient equipment such as cameras. The plan seeks to expand and diversify

The Gateway's revenue streams. The plan also includes preparing for the next undergraduate DFU campaign.

HAZARD motions to approve the Five Year Strategic Plan. HASSIAN seconds. The motion passed unanimously.

Community representative:

The board went in-camera to appoint a community representative. Areeha Mahal was appointed to the role.

### **Adjournment**

TEELING motions to adjourn the meeting. The meeting is adjourned at 8:26 p.m..

Minutes submitted by: Kathryn Johnson