Outline of Issue

Operating and Capital Budget (2025-2026), Labour Union Dues Budget (2025-2026), and Restricted and Other Funding Budget (2025- 2026)

<u>AND</u>

Operating and Capital Three-Year Budget/Business Plan (2025-2028), Labour Union Dues Three-Year Budget/Business Plan (2025-2028), and Restricted and Other Funding Three-Year Budget/Business Plan (2025-2028)

Suggested Action and Motion for the GSA BFC:

MOTION 1: That the GSA Council **APPROVE**, having also been approved and separately recommended by the GSA Budget and Finance Committee and GSA Board, the Operating and Capital Budget (2025-2026) (found in the attached material in the "2025-2026 Budget for Approval" column bordered in red on each page), the Labour Union Dues Budget (2025-2026) (found in the attached material in the "2025-2026 Budget for Approval" column bordered in red on each page), and the Restricted and Other Funding Budget (2025-2026) (found in the attached material in the "2025-2026 Budget for Approval" column bordered in red on each page), and the Restricted and Other Funding Budget (2025-2026) (found in the attached material in the "2025-2026 Budget for Approval" column bordered in red).

Background:

As was the case in previous years, given that the GSA Board is the "senior administrative authority" (GSA Bylaw and Policy, Section F.POL.3.2.a), the above-noted recommendation to GSA Council flows through the GSA Board. The GSA BFC's review and advice on the three GSA three-year budget/business plans (operating, labour union dues, and restricted) will also be forwarded to GSA Council for the April 28 2025 meeting, flowing first through the GSA Board. GSA BFC members are, accordingly, invited to attend both the GSA Board meeting and the GSA Council meeting on April 28 2025.

Jurisdiction:

GSA Bylaw and Policy, Section K.BYL.1.1:

"The Executive Director (or delegate), Accountant, Financial Manager, and the President, in consultation with the GSA Board and Budget and Finance Committee (GSA BFC), will draft an annual budget as part of a three (3) year, rolling budget and business plan, to be reviewed by the GSA BFC no later than the GSA BFC's last meeting in the February prior to the April in which the annual budget will take effect. The GSA BFC will advise and recommend to GSA Council via the GSA Board (GSAB) on the annual budget. The GSAB will forward the GSA BFC's recommendation with its own recommendation to GSA Council."

GSA Bylaw and Policy, Section K.BYL.1.2:

"GSA Council will receive a recommendation on the annual operating and capital budgets, together with a recommended three (3) year budget and business plan, no later than its March regular meeting."

GSA Bylaw and Policy, Section K.POL.3.1:

"The overall mandate of the GSA BFC is to advise the President and management on the financial affairs of the GSA and to provide for the long-term financial health of the organization. Members are expected,

by GSA Council, to rise above any local/departmental views or issues and to take into account the needs of the GSA as a whole."

GSA Bylaw and Policy, Section K.POL.3.4:

"The GSA BFC will review and advise on the annual three (3) year rolling budget and business plan."

GSA Bylaw and Policy, Section K.POL.3.5:

"The GSA BFC will make recommendations to GSA Council on the annual operating and capital budgets."

GSA Bylaw and Policy, Section K.POL.5.1.a:

"In planning and managing its budget, the GSA will ... be open and transparent, encouraging comprehensive input and consultation from both the GSA Board (GSAB) and the GSA Budget and Finance Committee (GSA BFC)."

GSA Bylaw and Policy, Section K.POL.5.1.b:

"In planning and managing its budget, the GSA will ... take into account the GSA's vision, mission, and mandate, which are based largely on the GSA's duties as set out in the Post-Secondary Learning Act (PSLA), and be guided by the GSA Board Strategic Work Plan."

GSA Bylaw and Policy, Section K.POL.5.1.c:

"In planning and managing its budget, the GSA will ... ensure the long-term viability and robust health of a fees-driven organization which delivers a range of services."

GSA Bylaw and Policy, Section K.POL.5.1.e:

"In planning and managing its budget, the GSA will ... facilitate long-term planning by developing a three (3) year rolling budget and business plan for revenue and expenditure."

GSA Bylaw and Policy, Section K.POL.5.1.f:

"In planning and managing its budget, the GSA will ... enable provision of the key financials, budget projections, information notes, and any other documentation required by GSA Council, the GSAB, GSA BFC, or the GSA's Auditor."

GSA Bylaw and Policy, Section K.POL.5.1.j:

"In planning and managing its budget, the GSA shall ... propose to GSA Council a budget that represents all aspects of the GSA's operations."

GSA Bylaw and Policy, Section K.POL.6.1:

"The Unrestricted and Restricted Operating Budget will be organized into broad budget divisions which are presented to the GSA BFC, the GSAB, and GSA Council in the fall, winter, and spring/summer terms reports and the annual three (3) year rolling budget and business plan."

GSA Bylaw and Policy, Section Q.BYL.4.3:

"Union dues collected will be held in a restricted GSA Labour Union Fund and used solely to support the GSA's activities pursuant to the Labour Relations Code on behalf of academically-employed graduated students, including collective bargaining and representation of academically-employed graduate students ... the GSA will not use any amount of the union dues for purposes other than those described in GSA Bylaw and Policy, Section Q.BYL.4.3."

The Graduate Students' Association of the University of Alberta 2025-2028 GSA Operating Budget (including Capital Budget)

DRAFT ONLY-FOR DISCUSSION PURPOSES

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Budget	2023-2024 Actual
REVENUE					
Annual GSA Membership Fees	1,309,312	1,342,326	1,375,993	1,232,821	1,209,31
Interest Income	50,000	40,000	40,000	80,000	164,99
External Committed Funding	37,500	37,610	37,721	26,880	31,19
Revenue from Commercial Activities	27,922	27,922	27,922	40,162	27,79
Other Revenue	5,300	5,300	5,300	1,300	-
Total Revenue	1,430,035	1,453,158	1,486,937	1,381,163	1,433,30
EXPENSES					
Advocacy	75,148	84,727	85,791	63,672	4,73
Services Expenses	158,682	160,111	161,438	157,158	118,76
Governance	289,651	295,977	301,918	240,318	223,18

Revenues Exceed Expenditures	28,694	19,234	35,103	130,726	343,571
Sub-total	1,401,340	1,433,924	1,451,834	1,250,437	- 1,089,731
Professional Operating/Contingency Fund	68,944 15,000	69,829 15,000	70,651 15,000	61,564 15,000	52,414
Office Administration and Operational Costs	56,172	55,964	51,121	51,308	25,658
Human Resources	737,743	752,316	765,915	661,417	664,972

GOAL: BALANCED BUDGET

2025-2028 GSA Operating Budget (including Capital Budget)

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

Revenue

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	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Budget	2023-2024 Actual	
GSA Fees (see below for detailed calculations)	1,309,312	1,342,326	1,375,993	1,232,821	1,209,319	GSA FEES TO INCREASE ANNUALLY AT 1.5%, NOTE THAT THE FEE GAP BETWEEN PART TIME AND FULL TIME STUDENTS WILL ALSO BE DECREASED BY \$20 IN 2025 2026
Interest Income						
Interest Income	50,000	40,000	40,000	80,000	164,997	NO CPI, PER INTEREST RATES
External Committed Funding						
Funding from the Dean of Students and the Dean of FGPS	14,000	14,000	14,000	7,190	9,190	PER BOARD PRESIDENT'S DISCUSSION WITH BOTH PARTIES, THE AMOUNTS ARE TO INCREASE FOR 2025/2026
Funding From Ellement (Rebate)	11,000	11,110	11,221	8,190	10,000	PER AGREEMENT
Funding from TDIMM (Sponsorship)	12,500	12,500	12,500	11,500	12,000	PER AGREEMENT - Amounts are to be negotiated for years 2027 to 2028
Revenue from Commercial Activities	37,500	37,610	37,721	26,880	31,190	
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue	27,922	27,922	27,922	40,162	27,796	PER AGREEMENT- THE LEASE IS UP FOR RENEWAL IN 2024-2025 BUT DETAILS AS TO THE NEW AGREEMENT HAVE NOT BEEN FINALIZED. AMOUNTS HAVE BEEN BUDGETED FOR SAME AS IN PRIOR YEAR

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Other Revenue	5,300	5,300	5,300	1,300	-	NO CPI INCLUDES CSJ PAYMENT FROM FEDERAL GOV'T
Total	1,430,035	1,453,158	1,486,937	1,381,163	1,433,302	
SSA Fees (Calculations)						
Number of full-time graduate students (estimate)	6,865	6,934	7,003			
Fees (per annum per student)	158.36	160.74	163.15			
	1,087,141	1,114,571	1,142,539			
Number of part-time graduate students (estimate)	1,601	1,617	1,633			
Fees (per annum per student)	138.77	140.85	142.96			
	222,171	227,754	233,454			
	1,309,312	1,342,326	1,375,993			
2024-2025 Winter-Term & 2024-2025 Fall-Term Full-time average X 1.00	6,865	6,934	7,003			
2024-2025 Winter-Term & 2024-2025 Fall-Term Part-time average X 1.00	1,601	1,617	1,633			
Total students	8,466	8,551	8,636			
2024-2025 Winter-Term & 2024-2025 Fall-Term Full-time	6965					
enrollment as per 2024-2025 UofA Enrolment Report 2024-2025 Winter-Term & 2024-2025 Fall-Term Part-time	6865					
enrolment as per 2024-2025 UofA Enrolment Report	1601					

8,466

Total

2025-2028 GSA Operating Budget (including Capital Budget)

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

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Advocacy

	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Budget	2023-2024 Actual	
Advocacy Business Travel and External Relations and Advocacy	30,000	30,660	31,273	24,368	4,194	LINE WAS INCREASED BY APPROXIMATELY 23% FOR 2025-2026 AND CPI USED FOR YEARS 2026-2027 AND 2027-2028
University Relations	1,284	1,312	1,338	1,084	544	LINE WAS INCREASED BY \$200 FOR 2025-2026 AND CPI USED FOR YEARS
Indigenous Strategic Initiatives	5,000	5,000	5,000	5,000	N/A	
Directly Elected Officer Strategic Initiatives	5,000	5,000	5,000		N/A	NO CHANGE NEW BUDGET LINE
External Advocacy	33,864	42,755	43,180	33,220	-	DECREASE FROM 2024-2025 BUDGET AMOUNT DUE TO LOWER ENROLMENT NUMBERS
Total	75,148	84,727	85,791	63,672	4,739	

External Advocacy (previously ab-GPAC) Estimate										
Student Numbers	8,466	8,551	8,636							
Fee Per Student	4	5	5							
Total	33,864	42,755	43,180							

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

Services Expenses

Academic Workshop Subsidies12,000External Grants4,0004,0004,0004,000Campus Food Bank27,000GSA Conference27,00027,00027,000-
ApprovalApprovalApprovalGrants and Subsidies12,000Academic Workshop Subsidies12,000External Grants4,0004,0004,000Campus Food Bank27,000GSA Conference27,00027,000-Child Care Access
External Grants4,0004,0004,0004,000Campus Food Bank27,00027,00027,000-GSA Conference27,00027,00027,0005,0211Child Care Access5,0211-
External Grants4,0004,0004,0004,000Campus Food Bank27,00027,000-GSA Conference27,00027,00027,0005,021-Child Care Access5,021
Campus Food Bank - - 27,000 GSA Conference 27,000 27,000 - Child Care Access - - 5,021
GSA Conference 27,000 27,000 - Child Care Access - - 5,021
GSA Conference 27,000 27,000 - Child Care Access - - 5,021
Child Care Access 5,021
Graduate Student Groups
GSA Council Remuneration 17,250 17,250 17,250 17,250
GSA coulcil reinitileration 17,250 17,250 17,250 17,250 GSA Graduate Student Group Grant 42,000 42,000 36,000
59,250 59,250 53,250
Other Expenses
Annual Strategic Plan Initiatives3,5003,5003,500
Engagement, Orientation, and Outreach 51,614 52,750 53,805 40,114
GSA Awards Night 13,318 13,611 13,883 12,273
68,432 69,861 71,188 55,887

Total	158,682	160,111	161,438	157,158		118,766
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The Graduate Students' Association of the University of Alberta 2025-2028 GSA Operating Budget (including Capital Budget)

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

Governance

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	2025-2026	2026-2027	2027-2028	2024-2025	2023-2024	
	Budget for	Budget	Budget	Budget	Actual	
	Approval					
Directly-Elected Officers Stipends						
Directly-Elected Officers Stipends (VPs)	187,065	191,180	195,005	146,432	143,609	CPI
President Stipend	46,764	47,793	48,749	45,757	43,928	CPI
	233,829	238,973	243,754	192,189	187,537	
Directly-Elected Officers Benefits						
GSA Health and Dental Plan	4,110	4,524	4,974	3,100	3,021	0% INCREASE 2025-2026, 10% INCREASE ESTIMATED FOR YEARS 2026-2027 AND 2027-2028
U-Pass	3,240	3,240	3,240	2,700	2,160	PER 2021-2025 AGREEMENT
	7,350	7,764	8,214	5,800	5,181	
Directly Elected Officers - Employer Contributions						
Employer CPP Contributions	12,856	13,163	13,444	10,555	10,256	COMPLIES WITH GOVERNMENT OF CANADA CPP RATES
	12,856	13,163	13,444	10,555	10,256	
Directly-Elected Officers - Other Expenses						
Insurance (Director and Officer Liability Insurance)	1,469	1,501	1,531	1,437	1,170	CPI
	4,012	4,100	4,182	3,926	3,253	CPI
Election Expenses Transition/Discover Governance	5,140	4,100 5,140	4,182 5,140	5,140	5,255	NO CPI
Training/Development	8,000	8,000	8,000	6,000	1,188	NO CPI
Directly-Elected Officers' Expenses	3,169	3,239	3,304	3,101	779	CPI
GSA Standing Committee Food and Other Expenses	1,500	1,533	1,564	528	59	CPI
Controlling commune rood and other Expenses	23,290	23,513	23,721	20,132	7,158	C. T
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GSA Council Expenses						
GSA Council Food and Other Expenses	6,940	7,093	7,235	6,340	4,015	CPI
GSA Council Speaker Honorarium	2,319	2,370	2,417	2,269	2,035	CPI
Chief Returning Officer Honorarium	1,567	1,601	1,633	1,533	2,000	CPI
Other Honoraria	1,500	1,500	1,500	1,500	5,000	NO CPI

	12,326	12,564	12,785	11,642	13,050
Total	289,651	295,977	301,918	240,318	223,181

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR

Human Resources

		1.022	1.022 1.0			
	2025-2026	2026-2027	2027-2028	2024-2025	2023-2024	
	Budget for Approval	Budget	Budget	Budget	Actual	
upport Staff (Represented by NASA)						
Salaries (Includes Summer Intern)	221,685	226,462	230,900	243,840	278,713	CPI AND POSITION CHANGES
Benefits						
Benefits	16,802	17,172	17,515	16,892	19,761	
RRSP	23,103	23,612	24,083	23,227	27,172	
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,120	2,327	2,552	1,926	2,354	0% INCREASE 2025-2026, 10% INCREASE ESTIMATED FOR YEARS 2026-2027 AND 2
	42,025	43,111	44,150	42,045	49,287	
Employer Contributions						
Employer CPP Contributions	13,176	13,250	13,318	13,843	14,575	COMPLIES WITH GOVERNMENT OF CANADA CPP RATES
Employer El Contributions	4,689	4,692	4,696	5,060	5,595	COMPLIES WITH GOVERNMENT OF CANADA EI RATES
	17,865	17,942	18,014	18,903	20,170	
Other						
Staff Development (\$1500 per staff)	4,500	4,500	4,500	4,500	2,520	
Professional Development	1,500	1,500	1,500	1,500	83	
	6,000	6,000	6,000	6,000	2,603	
Total for Support Staff Represented by NASA	287,575	293,515	299,064	310,788	350,773	
Iministrative/Professional Staff						
Salaries and Merit Pay						
Salaries	334,813	341,982	348,641	255,194	222,829	CPI AND STAFF CHANGES
Merit Pay	20,489	20,489	20,489	23,990	21,083	
	355,302	362,471	369,130	279,184	243,912	
Benefits						
Benefits	22,750	23,251	23,716	18,567	16,434	
	31,280	31,970	32,609	25,529	22,597	
RRSP						

	56,150	57,548	58,877	46,022	39,792	
Employer Contributions						
Employer CPP Contributions	13,290	13,290	13,290	10,873	13,172	COMPLIES WITH GOVERNMENT OF CANADA CPP RATES
Employer El Contributions	4,524	4,524	4,524	3,947	5,137	COMPLIES WITH GOVERNMENT OF CANADA EI RATES
	17,814	17,814	17,814	14,820	18,309	
Total for Administrative/Professional Staff	429,266	437,833	445,821	340,026	302,013	
ther HR Expenses						
Office Recognition	4,000	4,000	4,000	1,000	1,723	NO CPI
Professional/Conference Expense Allowance - Executive Director	6,886	6,886	6,886	6,886	7,512	NO CPI
Professional/Conference Expense Allowance - Associate Director	4,000	4,000	4,000		-	NEW BUDGET LINE - NO CPI
Professional/Conference Expense Allowance - Finance/HR Manager	2,000	2,000	2,000	-	-	NEW BUDGET LINE - NO CPI
Mileage & Parking Allowance	1,000	1,000	1,000	-	-	NEW BUDGET LINE - NO CPI
Workers' Compensation	3,016	3,082	3,144	2,717	2,951	PER PREMIUM + CPI
	20,902	20,968	21,030	10,603	12,186	
Total	737,743	752,316	765,915	661,417	664,972	

2025-2028 GSA Operating Budget (including Capital Budget)

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2% /2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

Office Administration and Operational Costs

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	2025-2026 Budget for	2026-2027 Budget	2027-2028 Budget	2024-2025 Budget	2023-2024 Actual	
Capital Items (per Evergreening Plan)	6,000	5,300	-	8,250	2,316	PER EVERGREENING PLAN
Information Technology Service Agreement	6,000	6,000	6,000	6,000	3,150	PER AGREEMENT
Telephone & Cable	1,500	1,500	1,500	2,900	2,822	ΝΟ CPI
Office Supplies & Miscellaneous Office Expenses	5,621	5,745	5,860	3,577	2,401	СРІ
Office Maintenance & Revitalization	5,000	5,000	5,000		N/A	NEW BUDGET LINE
Computer Software	13,303	13,596	13,868	13,017	10,371	СРІ
Grants & Other Processing Software	12,500	12,500	12,500	12,000	N/A	NEW BUDGET LINE
Payroll and Banking Service Charges	2,658	2,716	2,770	1,991	1,929	CPI PLUS INCREASE TO PAYROLL FEES FOR PAY PERIOD CHANGE

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Photocopier Lease and Meter	2,000	2,000	2,000	2,000	1,312	PER NEW AGREEMENT
General Liability Insurance (Office)	790	807	823	773	558	СРІ
AMICCUS-C Membership	800	800	800	800	800	MEMBERSHIP DUES
Total	56,172	55,964	51,121	51,308	25,658	
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2025-2028 GSA Operating Budget (including Capital Budget)

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

Professional

		1.022	1.022	1.02				
	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	-	2024-2025 Budget	2	2023-2024 Actual	
Financial Auditing	17,710	18,100	18,462		14,564		17,329	INCREASE AS PER 2023-2024 ACTUAL EXPENSE PLUS CPI
Consultants	5,750	5,750	5,750		5,000		5,317	INCREASE BY 15% AS PER 2024-2025 BUDGET
Investment Advisor Legal Fees - General	22,484 23,000	22,979 23,000	23,439 23,000	_	22,000 20,000		15,798 13,970	INCREASE AS PER 2024-2025 BUDGET PLUS CPI INCREASE BY 15% AS PER 2024-2025 BUDGET
Total	68,944	69,829	70,651	_	61,564		52,414	

2025-2028 GSA Operating Budget (including Capital Budget)

CHANGE IN THE GSA FEE BASED ON 1.5% ANNUAL INCREASE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2%/2.2%/2.0% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

Operating/Contingency Fund

	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Budget	2023-2024 Actual
Operating/Contingency Fund	15,000	15,000	15,000	15,000	
Total	15,000	15,000	15,000	15,000	-

Account Name and Budget	Brief Description	Narrative and Variance
	REVENUE	
	GSA Fees	
Annual GSA Membership Fees	 The GSA is supported by annual graduate student membership fees which are levied by GSA Council and collected by the University. The fees received are based on the number of full-time and part-time graduate students attending the University. Following approval of the fee amount by GSA Council, the annual fees are submitted to the University Board of Governors to provide for collection. Based on the three-year funding agreement signed between the GSA and the University on 17 May 2022, the GSA will receive: 40% advance in May based on the projected fall/winter enrollment. 90% (of fall term fees) in October based on the assessed fees for the fall/winter terms, after the fall term 100% withdrawal deadline in October. 90% (of winter term fees) in February based on the assessed fees for the fall/winter terms, after the winter term 100% withdrawal deadline in February. Final payment in April (next fiscal year) after the actual graduate student enrollment is reconciled. 	 Increase to GSA fees as 1.5% per annum. In 2025-2026 the GSA will be closing the gap between the part time and full time fee to be consistent with fee differentials charged by other educational institutions. No change expected in 2025 to enrolment numbers. For 2025-2026, the projected GSA revenue is \$1,309,312. This is based on fees paid by a projected 6,865 full-time graduate students (6,865 @ \$158.36 per graduate student) and a projected 1,601 part-time graduate students (1,601 @ \$138.77 per graduate student). The 2024-2025 budget was \$1,232,821. This was based on fees paid by 6,691 full-time graduate students (6,691 @ \$156.02 per graduate student) and 1,614 part-time graduate students (1,614@\$138.77). The 2023-2024 actual was \$1,209,319.
	Interest Income	
Interest Income \$50,000 budget	 Interest income on bank accounts is deposited monthly. The GSA also holds an investment portfolio and the income from these investments is re-invested and is reported in the annual audited financial statements. ATB Wealth manages the investment portfolio in compliance with the GSA Investment Strategy. This strategy includes monthly reporting of the investment activity and bi-annual meetings with the investment advisor and the GSA Budget and Finance Committee. 	 Decrease to the 2025-2026 budget due to decrease in Interest rates. The 2024-2025 budget was \$80,000. The 2023-2024 actual was \$164,997

	External Committed Funding	
Funding from the Dean of Students and the Dean of FGPS \$14,000 budget	 This funding is described in letters from the Dean of the Faculty of Graduate Studies and Research (FGPS) and Dean of Students and covers, for instance, some of the expenses of the GSA-hosted fall and winter orientation events and other graduate student engagement activities. FGPS funding must be requested yearly. 	 Increase to the 2025-2026 budget based on discussion between the Board President and the Dean of Students and Dean of FGSR. The 2024-2025 budget was \$7,190. The 2023-2024 actual was \$9,190.
Funding from Ellement (Rebate) \$11,000 budget	 Ellement will provide \$2 per student enrolled in the health and dental plan from September 2025 to March 2026. The funds are to be used for the benefit of graduate students entirely at the discretion of the GSA. It is expected that the rebates will be an ongoing commitment on behalf of Ellement as long as the health and dental plan remains with them. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$8,190. The 2023-2024 actual was \$10,000.
Funding from TDIMM \$12,500 budget	 Signed agreement with TD Insurance Meloche Monnex (TDIMM) (from 2021-2026) provides funding for various events and initiatives organized by the GSA, such as GSA Awards Night and orientation/engagement events. It is expected that the funding will continue beyond 2026. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$11,500. The 2023-2024 actual was \$12,000.
	Revenue from Commercial Activities	
Chopped Leaf (in the Physical Activity and Wellness (PAW) Centre) Revenue \$27,922 budget	 The GSA has a financial arrangement, in the form of a sub-lease, with the Students' Union to receive rental revenue from the Chopped Leaf food outlet. Revenues commenced in August 2015. From 2020-2023 there was an interruption in revenue due to the COVID-19 pandemic. A return to normal revenue was expected in 2023-2024 but did not transpire. The lease expired in 2024-2025, and negotiations are still ongoing. As the lease negotiations have not been finalized, a conservative approach has been taken with revenue presented on a cash basis. Current lease payment are at reduced rates with the balance expected to be received at a future date 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$40,162. The 2023-2024 actual was \$27,796.
	Other Revenue	
Other Revenue \$5,300 budget	 This line is used to record revenue that may arise from other sources such as StudentCare Continuum payments or one-time funding/grant opportunities such as the Canada Summer Jobs grant. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$1,300. The 2023-2024 actual was \$0.

	EXPENSES	
	Advocacy	
Business Travel and External Relations and Advocacy \$30,000 budget	 Relationship-building, with a focus on advocacy, between the GSA, government, and other organizations (usually in the form of travel expenses, hosting, or meetings related to advocacy). 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$24,368. The 2023-2024 actual was \$4,194.
\$1,284 budget	• Expenses related to the building and maintenance of relationships between the GSA and University units (usually in the form of hosting/meeting expenses).	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$1,084. The 2023-2024 actual was \$544.
Indigenous Strategic Initiatives	• This budget line is for the GSA support of indigenous strategic initiatives, in support of the U of A Indigenous Strategic Plan.	 No change to the 2025-2026 budget. The 2024-2025 budget was \$5,000. The 2023-2024 budget was \$0.
\$5,000 budget Directly Elected Officer Strategic Initiatives \$5,000 budget	• This is a new budget line in support of Directly Elected Officer initiatives. Directly Elected Officers are required to bring forth proposals to the board for approval before the initiative can be undertaken.	• New budget line for 2025-2026
External Advocacy (previously ab-GPAC)	• Expenditure for joining federal and provincial lobbies.	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$33,220. The 2023-2024 actual was \$0.
\$33,864 budget	Services	
	Grants and Subsidies	
Academic Workshop Subsidies \$0 budget	 This budget line is no longer required and was for subsidies to the Academic Success Centre and the Career Centre to ensure that their graduate student programs could be accessed by more students. 	 No budget line for 2025-2026. The 2024-2025 budget was \$12,000. The 2023-2024 actual was \$12,000.
External Grants \$4,000 budget	 Funds requested for external grants for events such as the Student Advisors' Conference and International Week. 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$4,000. The 2023-2024 actual was \$0.
Campus Food Bank	• This budget line is no longer required as a result of the 2024-2025 referendum. The referendum enabled the Campus Food Bank (CFB) (which was founded by the GSA) to assess a dedicated fee directly to students.	 No budget line for 2025-2026. The 2024-2025 budget was \$27,000. The 2023-2024 actual was \$27,000.
GSA Conference/Career Fair	New budget line for the hosting of a GSA conference/career fair.	New budget line for 2025-2026
\$27,000 budget		

Child Care Access	• This budget line is no longer required. The line was for the continuation of a	 No budget line for 2025-2026.
	partnership with the Students' Union for a membership with a local daycare	 The 2024-2025 budget was \$5,021.
\$0 budget	provider to facilitate limited childcare services for students who parent.	 The 2023-2024 actual was \$5,249.

	Graduate Student Groups	
GSA Council Remuneration \$17,250 budget	 Funding of \$250 for eligible graduate student groups (69) based on the attendance of their Councillor at GSA Council meetings from 1 May to 30 April. 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$17,250. The 2023-2024 actual was \$9,750.
GSA Graduate Student Group Grant \$42,000 budget	 The GSA provides a grant program, ongoing through the year, for GSA Graduate Student Groups to: Bring in special guest lecturers or host events. Support the academic activities of graduate students. Provide modest start-up funding for new groups. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$36,000. The 2023-2024 actual was \$32,950.
	Other Expenses	
Annual Strategic Work Plan Initiatives \$3,500 budget	• Any new Strategic Work Plan (SWP) initiatives may be funded from this budget line.	 No change to the 2025-2026 budget. The 2024-2025 budget was \$3,500. The 2023-2024 actual was \$642.
Engagement, Orientation, and Outreach \$51,614 budget	 Covers the expenses of the GSA-hosted fall and winter orientation events for new graduate students, other engagement events (aside from the GSA Awards Night), swag purchases and SUTV ads. Depending on graduate student demand for the GSA Planner, and the ad revenue, this budget is also used to cover the cost of printing additional Planners not covered by the revenue from ad sales. As no revenue is expected from the planner in 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$40,114. The 2023-2024 actual was \$18,143.
	2025-2026, the expenditures related to the planner have been presented here instead of under the Restricted and Other Funding Budget.	
GSA Awards Night \$13,318 budget	 Expenses for the annual GSA Awards Night (normally in March). Awards distributed are funded by the Graduate Student Support Fund (see the Restricted and Other Funding Budget Narrative). 	 Applied 2.2 % CPI increase. The 2024-2025 budget was \$12,273. The 2023-2024 actual was \$13,032.
+, waser	 Indigenous Student Graduate Award and two Spirit Awards are funded from this budget line (GSA supported). 	

	Governance	
	Directly Elected Officer Stipends	
Directly Elected Officers (DEOs) Stipends	• DEOs include the President, the VP Academic, the VP External, the VP Student Life, VP Indigenous and the VP Student Services. In 2025-2026, the President will receive an annual stipend of \$46,764 and the five VP positions will each receive \$37,413.	 Increase to 2025-2026 budget based on CPI of 2.2%. The 2024-2025 budget was \$192,189.
\$233,829 budget	 Any changes in the stipends above the Alberta Consumer Price Index are subject to explicit approval by GSA Council (GSA Bylaw and Policy, Section D.BYL.1.4.b). Note that the stipends are gross stipends and include income tax, and Canada Pension Plan (CPP) deductions. Remittances are made on behalf of DEOs from their stipend totals. 	 The 2023-2024 actual was \$187,537.
	Directly Elected Officer Benefits	
GSA Health and Dental Plan	• The estimated 2025-2026 rate is \$685 per DEO per annum. The actual fee is set by GSA Council in March.	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$3,100.
\$4,110 budget		• The 2023-2024 actual was \$3,021.
U-Pass	 The U-Pass is set at \$180 each term in 2023-2024 per agreement with the transit systems and municipal student associations. This amount is reimbursed in May, September and Japaner. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$2,700. The 2023 2024 extual was \$2,160.
\$3,240 budget	September, and January.	• The 2023-2024 actual was \$2,160.
	Directly Elected Officer Employer Contributions	
Employer CPP Contributions	 CPP is calculated at the Government of Canada rate for 2025. This line shows the employer's contribution only (not the employee contribution) 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$10,555.
\$12,856 budget	• This line shows the employer's contribution only (not the employee contribution).	 The 2023-2025 budget was \$10,555. The 2023-2024 actual was \$10,256.

	Directly Elected Officers - Other Expenses	
Insurance	Directors and Officers Liability Insurance paid annually in January.	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$1,437.
\$1,469 budget		• The 2023-2024 actual was \$1,170.
Election Expenses	This is used to cover expenses associated with the GSA General Election that takes	Applied a 2.2% CPI increase.
	place in February/March.	• The 2024-2025 budget was \$3,926.
\$4,012 budget		• The 2023-2024 actual was \$3,253.
Transition/Discover	• Discover Governance (formerly known as the Early Call for Talent and Training)	 No change to the 2025-2026 budget.
Governance (Early Call)	programming occurs in the fall and early winter.	• The 2024-2025 budget was \$5,140.
	 Transition programming typically occurs in March and April. 	 The 2023-2024 actual was \$709.
\$5,140 budget		
Training/Development	 Expenses for the training and development of the DEOs to promote effective 	 Increase to the 2025-2026 budget.
	performance of their duties.	• The 2024-2025 budget was \$6,000.
\$8,000 budget		• The 2023-2024 actual was: \$1,188.

Directly Elected Officers' Expenses \$3,169 budget	 Expenses related to hosting/food/conferences to pursue GSA goals or initiatives. (e.g., one-on-one meetings with graduate students to discuss the role of the GSA in the lives of graduate students). 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$3,101. The 2023-2024 actual was \$779.
GSA Standing Committee Food and Other Expenses \$1,500 budget	 Provision of light refreshments, where warranted, at GSA standing committees meetings. 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$528. The 2023-2024 actual was \$59.
	GSA Council Expenses	
GSA Council Food and Other Expenses \$6,940 budget	 The estimate is based on 12 meetings per year. Provision of food at GSA Council (alternates between pizza, sandwich offerings, etc.) and other hosting expenses. Includes printing of GSA Council placards and celebratory/acknowledgement events. 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$6,340. The 2023-2024 actual was \$4,015.
GSA Council Speaker Honorarium \$2,319 budget	 Speaker is paid an honorarium for chairing (and related duties) each GSA Council meeting (\$185 per meeting). 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$2,269. The 2023-2024 actual was \$2,035.
Chief Returning Officer (CRO) Honorarium \$1,567 budget	 The CRO is paid an honorarium for managing the GSA General Election, including any by-elections and referenda. 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$1,533. The 2023-2024 actual was \$2,000.
Other Honoraria \$1,500 budget	 This pool of money may be used to pay an honorarium to an individual(s) for significant and high-level work like that done by the Speaker or CRO (e.g., the Deputy Returning Officer needs to significantly assist the CRO for a significant period). 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$1,500. The 2023-2024 actual was \$5,000.

	Human Resources	
	Support Staff (Represented by NASA)	
Support Staff – Salaries \$221,685 budget	 There are three full-time support staff positions (Strategic Operations Coordinator, Grants Coordinator and Support Specialist) and one temporary Summer intern position. Includes contractual cost of living increases and one-time payments (e.g., responsibility pay). 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$243,840. The 2023-2024 actual was \$278,713.
Support Staff – Benefits \$16,802 budget	Calculated based on 8% of salary.	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$16,892. The 2023-2024 actual was \$19,761.
Support Staff – RRSP \$23,103 budget	 Support staff receive RRSP payments for contribution to their own plans. Calculated based on 11% of salary. 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$23,227. The 2023-2024 actual was \$27,172.
Support Staff – GSA Health and Dental Plan and Graduate Student Assistance Program	 The estimated 2025-2026 rate is \$685 per support staff member per annum. The actual fee is set by GSA Council in March. The Graduate Student Assistance Program (GSAP) was \$21.80 per support staff per annum. It has been budgeted that the GSA will not incur this cost going forward as this benefit is now provided for under the new Ellement health and dental plan. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$1,926. The 2023-2024 actual was \$2,354.
\$2,120 budget Support Staff – Employer CPP Contributions \$13,176 budget	 CPP is calculated at the Government of Canada rate for 2025. This line shows the employer's contribution only (not the employee contribution). 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$13,843. The 2023-2024 actual was \$14,575.
Support Staff – Employer El Contributions \$4,689 budget	 El is calculated at the Government of Canada rate for 2025. This line shows the employer's contribution only (not the employee contribution). 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$5,060. The 2023-2024 actual was \$5,595.
Support Staff Development \$4,500 budget	• The support staff's NASA collective agreement provides for support of \$1,500 per support staff for courses related to staff development.	 No change to the 2025-2026 budget. The 2024-2025 budget was \$4,500. The 2023-2024 actual was \$2,520.
Support Staff Required Professional Development \$1,500 budget	 This line is to support staff training and professional development opportunities as required by management. 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$1,500. The 2023-2024 actual was \$83.

	Administrative/Professional Staff	
Administrative/ Professional Staff Salaries \$334,813 budget	 There are 3 full-time administrative staff (Executive Director, Associate Director and Finance & HR Manager) and 1 part-time Accountant – CPA contractor. Previously the Finance & HR Manager role was only a part-time Finance Manager role. The Executive Director's (ED) salary and other employment related expenses are established in a contractual agreement. 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$255,194. The 2023-2024 actual was \$222,829.
Administrative/ Professional Staff Merit Pay	 In accordance with the ED's contract, the ED can receive an annual merit payment. Additionally, other administrative/professional staff are eligible to receive merit payments. 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$23,990. The 2023-2024 actual was \$21,083.
\$20,489 budget Administrative/ Professional Staff Benefits \$22,750 budget	Calculated based on 8% of salary.	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$18,567. The 2023-2024 actual was \$16,434.
Administrative/ Professional Staff RRSP \$31,280 budget	 Administrative/professional staff receive RRSP payments for contribution to their own plans calculated based on 11% of salary. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$25,529. The 2023-2024 actual was \$22,597.
Administrative/ Professional Staff GSA Health and Dental Plan and Graduate Student Assistance Program	 The estimated 2025-2026 rate is \$685 per administrative staff per annum. The actual fee is set by GSA Council in March. The Graduate Student Assistance Program (GSAP) is \$21.80 per support staff per annum. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$1,926. The 2023-2024 actual was \$762.
\$2,120 budget Administrative/ Professional Staff Employer CPP Contributions	 CPP is calculated at the Government of Canada rate for 2025. This line shows the employer's contribution only (not the employee contribution). 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$10,873. The 2023-2024 actual was \$13,172.
\$13,290 budget Administrative/ Professional Staff – Employer El Contributions \$4,524 budget	 El is calculated at the Government of Canada rate for 2025. This line shows the employer's contribution only (not the employee contribution). 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$3,947. The 2023-2024 actual was \$5,137.

	Other HR Expenses			
Office Recognition \$4,000 budget	 This pool of money is used for recognition of GSA staff members (e.g., when a staff member leaves or reaches significant benchmarks) and to foster team building of the GSA staff. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$1,000. The 2023-2024 actual was \$1,723. 		
Professional Expense Allowance – Executive Director	Budget line for professional development and conference expenses of the Executive Director.	 No change to the 2025-2026 budget. The 2024-2025 budget was \$6,886. The 2023-2024 actual was \$7,512. 		
\$6,886 budget				
Professional/Conference Expense Allowance - Associate Director	 New budget line for professional development and conference expenses of the Associate Director. 	• New budget line for 2025-2026.		
\$4,000 budget				
Professional Expense Allowance – Finance/HR Manager	 New budget line for professional development and conference expenses of the Finance/HR Manager. 	• New budget line for 2025-2026.		
\$2,000 budget				
Mileage & Parking Allowance	 New budget line for mileage and parking reimbursement to staff for GSA errands/activities. 	• New budget line for 2025-2026.		
\$1,000 budget				
Workers' Compensation \$3,016 budget	 WCB-Alberta is disability insurance for workers against the impact of workplace injuries. Our insurance providers strongly recommended that the GSA enroll in Workers' Compensation. WCB-Alberta requires an annual return be filed by the last day of February each year. 	 Increase to the 2025-2026 budget as per premiums and CPI of 2.2%. The 2024-2025 budget was \$2,717. The 2023-2024 actual was \$2,951. 		

	Office Administration and Operational Costs			
Capital Items \$6,000 budget	 This budget line refers to purchases of major assets that the GSA will need and is part of a ten-year ever-greening plan. 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$8,250. The 2023-2024 actual was \$2,316. 		
Information Technology Service Agreement	 The GSA has a service agreement with Information Service Technology to support the GSA's IT and provide troubleshooting services. 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$6,000. The 2023-2024 actual was \$3,150. 		
\$6,000 budget Telephone and Cable \$1,500 budget	 Billed monthly. Budget decreased to reflect expected billings in 2025-2026. 	 Decrease to the 2025-2026 budget. The 2024-2025 budget was \$2,900. The 2023-2024 actual was \$2,822. 		
Office Supplies & Miscellaneous Office Expenses	 General office expenses including office supplies, postage, printing/photocopying, and miscellaneous office expenses. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$3,577. The 2023-2024 actual was \$2,401. 		
\$5,621 budget Office Maintenance & Revitalization	 Janitorial and office revitalization expenses such as artwork, plants, and other décor and functional space improvement expenses. 	• New budget line for 2025-2026		
\$5,000 budget	and functional space improvement expenses.			
Computer Software	 Monthly or annual fees for Adobe Creative Cloud, Canva, JibJab, Zoom, Microsoft 365, Sage Simply Accounting and Otter AI. 	 Increase to the 2025-2026 budget and CPI of 2.2%. 		
\$13,303 budget	 Additional funds budgeted for a website hosting fee. 	 The 2024-2025 budget was \$13,017. The 2023-2024 actual was \$10,371. 		
Grants & Other Processing Software	 New budget since 2024-2025 line for grants and other processing software (i.e. election software) to be used to streamline the grants process and create efficiencies in other work flows. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$12,000. The 2023-2024 actual was \$0. 		
\$12,500 budget				
Payroll and Banking Service Charges	 The payroll processing charges to CERIDIAN (payroll service provider). Business banking plan fees and corporate MasterCard annual fees. 	 Increase to the 2025-2026 budget and CPI of 2.2%. The 2024-2025 budget was \$1,991. 		
\$2,658 budget		• The 2023-2024 actual was \$1,929.		
Photocopier Lease and Meter	 The GSA leases a photocopier from Xerox for office use. Billing for the lease and metering (variable according to usage) charges occurs monthly. 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$2,000. The 2023-2024 actual was \$1,312. 		
\$2,000 budget				

General Liability Insurance (Office) \$790 budget	 General liability insurance to cover property damage, personal injury, tenants' legal liability, etc. 	 Applied a 2.2% CPI increase. The 2024-2025 budget was \$773. The 2023-2024 actual was \$558.
AMICCUS-C Membership \$800 budget	 Membership to AMICCUS-C (Association of Managers in Canadian Colleges and University Student Centers). 	 No change to the 2025-2026 budget. The 2024-2025 budget was \$800. The 2023-2024 actual was \$800.

	Professional	
Financial Auditing	GSA has an annual audit performed by RSM.	 Increase to the 2025-2026 budget.
	Required by the Post-Secondary Learning Act and submitted to the University Board	 The 2024-2025 budget was \$14,564.
\$17,710 budget	of Governors.	 The 2023-2024 actual was \$17,329.
	 Moderate budget increase for 2025-2026 based on higher actual in 2023-2024. 	
Consultants	 Consultancy fees should a need arise. 	 Increase to the 2025-2026 budget.
		 The 2024-2025 budget was \$5,000.
\$5,750 budget		 The 2023-2024 actual was \$5,317.
Investment Advisor	 Investment advisor fees for ATB Wealth. 	 Increase to the 2025-2026 budget.
	 These fees are charged at a rate commensurate with the dollar value of our 	 The 2024-2025 budget was \$22,000.
\$22,484 budget	portfolio.	 The 2023-2024 actual was \$15,798.
Legal Fees - General	 Legal advice on significant operational issues as needed. 	 Increase to the 2025-2026 budget.
	 If there are monies remaining at year-end these funds are added to the Legal 	 The 2024-2025 budget was \$20,000.
\$23,000 budget	Defence Fund, as per advice from our auditor.	 The 2023-2024 actual was \$13,970.
	Operating/Contingency Fund	
Operating /Contingency	• A fund set aside to handle unexpected and unanticipated expenses that are outside	 No change to the 2025-2026 budget.
Fund	the range of the Operating Budget.	• The 2024-2025 budget was \$15,000.
		 The 2023-2024 actual was \$0.
\$15,000 budget		

The Graduate Students' Association of the University of Alberta 2025-2028 Restricted and Other Funding Budget

GSA - Restricted and Other Funding - Revenue

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	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Approved Budget	2023-2024 Actual	
Fundraised Activity						
GSA Planner		-	-	3,620	5,110	NO AD SALES EXPECTED FROM 2025-2028
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)						
GSA Recognition Awards	18,000	18,000	18,000	18,000	20,000	PER THE AGREEMENT WITH THE UNIVERSITY FOR THE
GSA Child Care Grants	331,100	331,100	331,100	331,100	434,000	TOTAL GSSF FOR 2024-2025
GSA Emergency Bursaries	378,400	378,400	378,400	378,400	76,035	
GSA Academic Travel Awards	236,500	236,500	236,500	236,500	365,377	
	964,000	964,000	964,000	964,000	895,412	
Other Restricted Funding						
CJSR Fees Collected Per Referendum	16,932	17,102	17,272	16,610	16,337	BASED ON GRADUATE STUDENT ENROLLMENT AS PER
GSAP (Graduate Student Assistance Program) Fees Collected Per Referendum	184,559	186,412	188,265	181,049	158,072	UOFA ENROLLMENT REPORT BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT
IGSA Fees Collected Per Referendum	30,615	30,923	31,230	-		BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT LESS INDIGENOUS ENROLLMENT AS EXPECTED OVER THE NEXT 3 YEARS. RATE BASED ON REFERENDUM RATES APPROVED IN THE 2024-2025 ELECTIONS
Campus Food Bank Fees Collected Per Referendum	67,728	68,408	69,088	-		BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT LESS INDIGENOUS ENROLLMENT AS EXPECTED OVER THE NEXT 3 YEARS. RATE BASED ON REFERENDUM RATES APPROVED IN THE
GSA Health Plan Fees Collected Per Referendum	2,150,445	2,389,150	2,654,351	2,114,063	2,050,133	2024-2025 FLECTIONS ESTIMATE ACCORDING TO INCREASE IN STUDENT ENROLLMENT NUMBERS AND INCREASE IN ANNUAL FEES - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
GSA Dental Plan Fees Collected Per Referendum	1,617,055	1,796,543	1,995,953	1,580,086	1,540,595	ESTIMATE ACCORDING TO INCREASE IN STUDENT ENROLLMENT NUMBERS AND INCREASE IN ANNUAL FEES - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
	4,067,334	4,488,537	4,956,159	3,891,808	3,765,137	-

 5,031,334	5,452,537	5,920,159	4,859,428	4,665,659

The Graduate Students' Association of the University of Alberta 2025-2028 Restricted and Other Funding Budget

Restricted and Other Funding - Expenses

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	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Budget	2023-2024 Actual	
Fundraised Activity GSA Planner	-	-		3,620	5,110	TWO CONTRACTUAL ADS AND NO AD SALES IN 2023-2026
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue) GSA Graduate Student Recognition Awards GSA Child Care Grants GSA Emergency Bursaries GSA Academic Travel Grants	18,000 331,100 378,400 236,500 964,000	18,000 331,100 378,400 236,500 964,000	18,000 331,100 378,400 236,500 964,000	18,000 331,100 378,400 236,500 964,000	20,000 434,000 76,035 365,377 895,412	PER THE AGREEMENT WITH THE UNIVERSITY FOR THE TOTAL GSSF FOR 2023-2024
Other Restricted Funding CJSR Fees Collected Per Referendum	16,932	17,102	17,272	16,610	16,337	BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT
GSAP (Graduate Student Assistance Program) Fees Collected Per Referendum IGSA Fees Collected Per Referendum	184,559 30,615	186,412 30,923	188,265 31,230	181,049 -	158,072	BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT LESS INDIGENOUS ENROLLMENT AS EXPECTED OVER THE NEXT 3 YEARS. RATE BASED ON REFERENDUM RATES APPROVED IN THE
Campus Food Bank Fees Collected Per Referendum GSA Health Plan Revenue	67,728 2,150,445	68,408 2,389,150	69,088 2,654,351	- 2,114,063	- 2,250,143	2022-2025 FI FCTIONS BASED ON GRADUATE STUDENT ENROLLMENT AS PER UOFA ENROLLMENT REPORT LESS INDIGENOUS ENROLLMENT AS EXPECTED OVER THE NEXT 3 YEARS. RATE BASED ON REFERENDUM RATES APPROVED IN THE 2022-2025 FI FCTIONS ESTIMATE ACCORDING TO INCREASE IN STUDENT ENROLLMENT NUMBERS AND INCREASE IN ANNUAL FEES - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING

GSA Dental Plan Revenue	1,617,055	1,796,543	1,995,953	1,580,086	1,785,912	ESTIMATE ACCORDING TO INCREASE IN STUDENT ENROLLMENT NUMBERS AND INCREASE IN ANNUAL FEES - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
	4,067,334	4,488,537	4,956,159	3,891,808	4,210,465	
	5,031,334	5,452,537	5,920,159	4,859,428	5,110,987	
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GSA Health Plan (Calculations)						
Number of graduate students expected to apply for health plan (estimate)	5,500	5,555	5,611			
Fees (per annum per student)	390.99 2,150,445	430.09 2,389,150	473.10			
	2,150,445	2,569,150	2,034,351			
Number of graduate students expected to apply for dental plan (estimate)	5,500	5,555	5,611			
Fees (per annum per student)	294.01	323.41	355.75			
	1,617,055	1,796,543	1,995,953			
	3,767,500	4,185,693	4,650,304			
2023-2024 Winter-Term & 2024-2025 Fall-Term Full-time average X 1.00%	6,865	6,934	7,003			
2023-2024 Winter-Term & 2024-2025 Fall-Term Part-time average X 1.00%	1,601	1,617	1,633			
_						
Total students	8,466	8,551	8,636			
2024-2025 Winter-Term & 2024-2025 Fall-Term Full-time enrollment as per 2024-2025						
UofA Enrollment Report	6865					
2024-2025 Winter-Term & 2024-2025 Fall-Term Part-time enrolment as per 2024-2025	4604					
UofA Enrollment Report	1601					
2024-2025 Winter-Term Indigenous Students	289					
2024-2025 Fall-Term Indigenous Students	315					
Average Indigenous enrollment	302					
Total Students	8,466	8,551	8,636			
Less: Average Indigenous enrollment	302	305	308			
Enrollment net of Indigenous enrollment	8,164	8,246	8,328			

GSA 2025-2026 Restricted and Other Funding Budget (Narrative)

Account Name and Budget	Brief Description	Narrative
	Restricted and Other Funding	
	Fundraised Activity	
GSA Planner	• The GSA use to sell advertising space in its yearly graduate student planner to subsidize printing costs but did not manage to generate any revenue	 Removed from the 2025-2026 budget. The 2024-2025 budget was \$3,620.
\$0 budget	from this activity in 2024-2025. Expenditures incurred in 2025-2026 will now be presented under the Engagement, Orientation and Outreach line on the Operating Budget.	 The 2023-2024 actual was \$5,110.
	Graduate Student Support Fund (Restricted Revenue) Pending confirmation from the university the funding provided for the Graduate Student Support Fund (GSSF) for 2025-2026 will remain at the level provided in 2024-2025 (total of \$964,000).	
GSA Recognition Awards	 Funds provided for various awards presented at the annual GSA Awards Night. 	 The 2024-2025 budget was \$18,000. The 2023-2024 actual was \$20,000.
\$18,000 budget	 Revenue is received in the form of GSSF funds. Expenses for the GSA Awards Night event itself are processed in March from the Operating budget. 	
GSA Child Care Grants	 Graduate students can apply for this grant to offset the cost of child care. Revenue is received in the form of GSSF funds. 	 The 2024-2025 budget was \$331,100. The 2023-2024 actual was \$434,000.
\$331,100 budget	 Expenses are processed throughout the year. 	
GSA Emergency Bursaries	 Emergency Bursaries are a non-repayable bursary for graduate students who need assistance due to an unanticipated emergency. Revenue is received in the form of GSSF funds. 	 The 2024-2025 budget was \$378,400. The 2023-2024 actual was \$76,035.
\$378,400 budget	 Expenses are processed throughout the year. 	
GSA Academic Travel Grants	 Graduate students can apply for this grant to participate in academic activities such as conferences and research trips. Revenue is received in the form of GSSF funds. 	 The 2024-2025 budget was \$236,500. The 2023-2024 actual was \$365,377.
\$236,500 budget	 Expenses are processed throughout the year. 	
CJSR Fees	 The U of A campus radio station (CJSR) receives \$1 per graduate student per term. This is a dedicated fee that was implemented by a referendum 	 The 2024-2025 budget was \$16,610. The 2023-2024 actual was \$16,337.
\$16,932 budget	in 1999.	

GSA 2025-2026 Restricted and Other Funding Budget (Narrative)

	Revenue and the related expenses are processed in October and February.	· · · · · · · · · · · · · · · · · · ·
GSAP (Graduate Student Assistance Program) \$184,559 budget	 In February 2021 a referendum was held during the GSA elections to approve continuation of the GSAP at a cost of up to \$21.80 per graduate student. Collection of the new fee began in September 2021. From 2009 until March 2021 the GSAP fee was \$12 per graduate student per annum. The University provides a subsidy against the cost of the GSAP until March 2025. Revenue and the related expenses are processed in October and February. 	 The 2024-2025 budget was \$181,049. The 2023-2024 actual was \$158,072.
	 The GSAP fee is expected to increase by \$1 annually, starting in the 2025-2026 year. 	
IGSA Fees \$30,615 budget	• The Indigenous Graduate Students' Association (IGSA) receives \$1.50 per Non-Indigenous graduate student per term for the Fall and Winter term and \$0.75 for the Spring/Summer term. This is a dedicated fee that was	 This is a new budget line and as a result the 2024-2025 budget and 2023-2024 actual lines were nil.
	 implemented by a referendum in the 2024/2025 elections. Revenue and the related expenses are expected to be processed in October, February and March. 	
CFB Fees	• The Campus Food Bank (CFB) receives \$3.00 per graduate student per term for the Fall and Winter term and \$1.00 for each of the	• This is a new budget line and as a result the 2024-2025 budget and 2023-2024
\$67,728 budget	 Spring/Summer terms. This is a dedicated fee that was implemented by a referendum in the 2024/2025 elections. Revenue and the related expenses are expected to be processed in October, February and March. 	actual lines were nil.
GSA Health Plan	• This is the fee that is charged to graduate students for the health part of the GSA Health and Dental Plan.	 Increase to budget due to anticipated increase in members opting into the plan
\$2,150,445 budget	 The 2024-2025 fee is \$396.60 per graduate student per year and is expected to decrease for 2025-2026. Revenue and related expenses are processed in October, February and March. There is a GSA Health and Dental Plan Reserve Fund which was established to ensure that adequate funds are available in the event the GSA Health and Dental Plan costs exceed the amounts collected in fees. The reserve fund was drawn down substantially in 2023-2024 and will need to built up for future years. 	for 2025-2026. • The 2024-2025 budget was \$2,114,063. • The 2023-2024 actual was \$2,050,133.

GSA 2025-2026 Restricted and Other Funding Budget (Narrative)		
GSA Dental Plan	 This is the fee that is charged to graduate students for the dental part of the Health and Dental Plan. 	 Increase to budget due to anticipated increase in members opting into the plan
\$1,617,055 budget	 The 2024-2025 fee is \$298.22 per graduate student per year and is expected to decrease for 2025-2026. Revenue and related expenses are processed in October, February, and March. There is a GSA Health and Dental Plan Reserve Fund which was established to ensure that adequate funds are available in the event the GSA Health and Dental Plan costs exceed the amounts collected in fees. The reserve fund was drawn down substantially in 2023-2024 and will need to built up for future years. 	for 2025-2026. • The 2024-2025 budget was \$1,580,086. • The 2023-2024 actual was \$1,540,595.

CSA 2025 2026 Postricted and Other Euroding Budget (Narrative)

The Graduate Students' Association of the University of Alberta 2025-2028 Labour Union Restricted Fund Budget

DRAFT ONLY-FOR DISCUSSION PURPOSES

GSA Labour Union Fund - Revenue

	2025-2026 Budget for Approval	2026-2027 Budget	2027-2028 Budget	2024-2025 Approved Budget	2023-2024 Actual	
GSA Labour Union Dues Collected Bank interest	212,908 6,000	215,037 6,000	217,187 6,000	196,403 10,000	97,884 14,701	TOTAL AMOUNT ESTIMATED ON DUES AMOUNTS COLLECTED IN 2023-2024
TOTAL	218,908	221,037	223,187	206,403	112,585	
SSA Labour Union Fund - Expenses						
GSA Labour Union PSAC Service Agreement	76,000	76,000	76,000	75,000	75,414	YEARLY PSAC CONTRACT
GSA Labour Union Outreach/Education/Sundry Expenses	10,000	10,000	10,000	5,000	2,181	OUTREACH/EDUCATION/SUNDRY EXPENSES IN COMPLIANCE WITH RELEVANT LEGISLATION
GSA Directly-Elected Associate Vice-President Labour Stipend, Benefits, and Employer Contributions	40,688	41,629	42,514	39,770	34,990	APPLIED CPI INCREASE
GSA Outreach Coordinator Stipend	5,206	5,324	5,435	5,000	N/A	APPLIED CPI INCREASE
GSA Chief Steward Stipend	5,206	5,324	5,435	5,000	N/A	APPLIED CPI INCREASE
TOTAL	137,100	138,277	139,384	129,770	112,585	
Revenues Exceed Expenditures	81,808	82,760	83,803	76,633	0	

Account Name and Budget	Brief Description	Narrative
	Labour Union Restricted Fund Revenue	
GSA Labour Union Dues Collected \$212,908 budget	 Beginning in September 2021 the GSA commenced collection of labour union dues from Academically Employed Graduate Students. Based on the dues received for 2023-2024 adjusted for projected student enrolment changes. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$196,403. The 2023-2024 actual was \$97,884.
Bank interest \$6,000 budget	 Interest earned on dues held in the Labour Union Dues bank account. Expected decrease to interest earned due to interest rates declining. 	 Decrease to 2025-2026 budget. The 2024-2025 budget was \$10,000. The 2023-2024 actual was \$14,701.
	Labour Union Restricted Fund Expenses	
GSA Labour Union PSAC Service Agreement	 In October 2021 the GSA signed a service agreement with the Public Service Alliance of Canada (PSAC). The annual cost of this is approximately \$76,000 per annum, assessed quarterly. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$75,000. The 2023-2024 actual was \$75,414.
\$76,000 budget		
GSA Labour Union Outreach/Education/ Sundry Expenses	 In compliance with relevant legislation, this budget line covers incidental expenses such as printing of materials, steward training/education, outreach, etc. 	 Increase to the 2025-2026 budget. The 2024-2025 budget was \$5,000. The 2023-2024 actual was \$2,181.
\$10,000 budget		
GSA Directly Elected Associate Vice-President Labour Stipend, Benefits, and Employer Contributions	 Per GSA Council approval of officer portfolio restructuring the GSA Assoc VP Labour stipend and benefits (Health and Dental Plan and U-Pass) and employer CPP contributions are to be paid from the Labour Union Fund revenue. 	 CPI of 2.2% applied to stipend for years 2025-2026 and years 2026-2027 and CPI of 2.0% applied to the stipend for years 2027-2028. The 2024-2025 budget was \$39,770. The 2023-2024 actual was \$34,990.
\$40,688 budget		

The Graduate Students' Association of the University of Alberta 2025-2026 Labour Union Restricted Fund Budget (Narrative)

GSA Outreach Coordinator Stipend \$5,206 budget	 This was a newly formed position for the 2024-2025 year. This is an elected position by the current Labour Relations Committee and will be for a one year tenure. 	 CPI of 2.2% applied to the stipend for years 2025-2026 and years 2026-2027 and CPI of 2.0% applied to the stipend for years 2027-2028 The 2024-2025 budget was \$5,000. The 2023-2024 actual was nil.
GSA Chief Steward Stipend \$5,206 budget	 This was a newly formed position for the 2024-2025 year. This is an elected position by the current Labour Relations Committee and will be for a one-year tenure. 	 CPI of 2.2% applied to the stipend for years 2025-2026 and years 2026-2027 and CPI of 2.0% applied to the stipend for years 2027-2028 The 2024-2025 budget was \$5,000. The 2023-2024 actual was nil.