

Gateway Student Journalism Society

Meeting Minutes

May 15, 2024

Opening

The regular meeting of the Gateway Student Journalism Society was called to order at **7:08 p.m.** online by **Katie Teeling**.

Present:

Leah Hennig

Lily Polenchuk

Katie Teeling (Chair)

Sam Brooks

Omar Habibzai

Nathan Thiessen (Treasurer)

Lee Craig

Dylana Twitney (Secretary)

Absent:

Anna Rudge

Approval of the Agenda

POLENCUK motions to pass the agenda. THIESSEN seconds. The motions passes.

Approval of Minutes

POLENCUK motions to pass the minutes of the April 17th GSJS Board meeting. THIESSEN seconds. The motion passes.

Selection of New Officers

Chair

BROOKS nominates TEELING for Chair. Hennig seconds. TEELING accepts. The motion passes unanimously.

Secretary

POLENCUK nominates TWITTEY for Secretary. THIESSEN seconds. TWITTEY accepts. The motion passes unanimously

Treasurer

TEELING nominates THIESSEN. POLENCUK seconds. THIESSEN accepts. The motion passes unanimously.

Selection of Committee Members

Finance Committee

TEELING nominates TEELING. CRAIG nominates CRAIG. TEELING nominates BROOKS.. All are voted onto the Finance Committee.

Human Resources Committee

TEELING nominates TEELING, RUDGE, THIESSEN, BROOKS, and CRAIG. All are voted onto the Human Resources Committee.

Governance Committee

HENNIG nominates HENNIG. TEELING nominates POLENCHUK and HABIBZAI. THIESSEN nominates himself. TEELING nominates FLAMAN. All are voted onto the Human Resources Committee.

Reports of Officers and Standing Committees

Editor-in-Chief

POLENCHUK said The Gateway has hired an Arts & Culture Editor, Brooklyn Hollinger. She is posting deputy editorships and they will go through training when deputies are hired. Protests on campus have taken up much of staffs time and energy. She is working to set up times at which to meet with the new University of Alberta Students' Union (UASU executives), including the past and current presidents, Christian Fotang and Lisa Glock. She is working on The Gateway's budget and is meeting with an auditor to talk about doing a full audit. A \$1000 check that was lost in a robbery was reimbursed on May 6. She is meeting with Nigel from the UASU to speak about getting grants. TWITTEY is revamping the Volunteering Form. She has organized times to have weekly meetings with TWITTEY and HABIBZAI separately.

Executive Director

HABIBZAI started transitioning and training. He has transitioned the names on all relevant accounts. He met with previous executive director, Jonas Smith. He has learned to generate monthly report and payroll. He is working on collecting outstanding payments from groups/people that purchased ads and haven't paid for them yet. He has created a new ad package and sent this package out to previous clients and over 100 companies. To incentivize ad sales during the summer months, prices for ads have been lowered by 40 per cent. With POLENCHUK, he has started working on The Gateway's budget. He has emailed Marc Dumouchel to inquire about how much revenue The Gateway will receive from the recently reinstated fee.

Managing Editor

TWITTEY summarized the details available in the Managing Editors May report. As May was an active month for news coverage, TWITTEY said it is likely May's numbers will be higher

than Aprils. Numbers for the pitch email and Campus Roundup have not seen any major changes.

Finance Committee Report

Due to frequent and recurrent issues with BMO, POLENCHUK said she and HABIBZAI are looking into switching away from BMO.

TEELING says hopefully the account will be set up in time for collecting student fees.

BROOKS says he likes Quickbooks.

POLENCHUK says they may create a presentation on options for June.

BROOKS recommends ATB or a credit union.

BROOKS suggests opening up a new account with another bank before closing the BMO account.

BROOKS makes a motion for POLENCHUK and HABIBZAI to explore banking options and present options by May 31st. HENNIG seconded. The motion passed unanimously.

OTHER BUSINESS

TEELING said three GSJS Board positions need to be filled. She asks members to inform others of the open positions.

Meeting adjourned at 7:58 p.m..

BROOKS motions to adjourn. CRAIG seconds. Meeting adjourns at 7:58 p.m..