

Gateway Student Journalism Society (GSJS)

Meeting Minutes

January 20 2022

Opening

BROOKS calls the board meeting back to order at 7:34 PM

PRESENT:

PAWLUK Mitchell
HE Jin
BROOKS Sam
CRAIG Lee
BOLINA Gurpreet
NAIDOO Sithara
NARVEY Rachel
MAHAL Areeha
BEASLEY Chris
MACATANGAY Arthur

ABSENT
CO Pia

Open Issues

HE presents the Production Report.

She says the majority of things in the production report have been covered by PAWLUK already. The only thing of note is the third point on the top ten pages, an unknown URL that leads to a 404 error message. She says PAWLUK is already aware of this.

PAWLUK adds that the staff are not 100 per cent aware of why this URL is in the top ten sites, but the staff is looking into it.

BROOKS asks if all the visits are from one IP address, and therefore could be a bot.

PAWLUK said they haven't looked into that, but will in the future.

CRAIG presents the Financial Committee Report.

The committee met in the past week. Accounts receivable show that two accounts are outstanding beyond 90 days, one item for the Peter Lougheed Center was mistakenly entered from 2021. No money is owed to The Gateway from the center.

The other item from StartUp Edmonton will be followed up by PAWLUK. About \$787.00 is still owed for advertising, and PAWLUK will follow up on that.

PAWLUK presents the HR Committee Report.

There have been no meetings for the HR committee. PAWLUK mentions, as interim chair of the committee, looking favorably to someone taking up the chair position.

BROOKS asks if and when there is a plan for an AGM this year. He asks when would be the deadline for any changes of bylaw by the Governance Committee, to meet, draft, and approve through the board and then to put into the membership?

PAWLUK says the AGM will be held in April. He says that would be the Governance Committee's deadline for any bylaw changes.

PAWLUK presents the Sexual Violence Task Force's Report.

CO is the chair of this task force, but is not present at the January GSJS Board Meeting. PAWLUK says the task force has not met, under CO's personal circumstances.

The GSJS Board moves in-camera at 7:46 PM.

The GSJS Board moves ex-camera at 8:15 PM.

CRAIG moves to approve the draft financials. PAWLUK seconds this motion.

The board unanimously approves the draft financials.

PAWLUK presents the 2022/2023 Editor-in-Chief job posting.

He says the job posting is mostly the same from last year's posting, with a few minor updates. PAWLUK shares the Google Document with the job posting with the present Board Members, who make minor friendly amendments to the document.

PAWLUK motions to approve the 2022/2023 Editor-in-Chief job posting. NARVEY seconds this motion.

The board unanimously approves the 2022/2023 Editor-in-Chief job posting.

PAWLUK presents on the Editor-in-Chief hiring committee.

PAWLUK explains, per bylaws, the Editor-in-Chief hiring committee consists of himself as the outgoing Editor-in-Chief and the Managing Editor (The Production Editor) if they do not apply for the job. The Board Representative position, the Continuity Representative, and the Volunteer Representative positions still need to be filled.

PAWLUK nominates NARVEY to be the Board Representative on the Editor-in-Chief hiring committee. BEASLEY seconds this nomination.

NARVEY accepts the nomination.

The board unanimously acclaims the nomination. NARVEY is unanimously acclaimed as the Board Representative for 2022/2023 Editor-in-Chief hiring committee.

PAWLUK nominates MACATANGAY to be the Volunteer Representative on the Editor-in-Chief hiring committee. NAIDOO seconds this nomination.

MACATANGAY accepts the nomination.

The board unanimously acclaims the nomination. MACATANGAY is unanimously acclaimed as the Volunteer Representative for 2022/2023 Editor-in-Chief hiring committee.

PAWLUK notes that The Gateway has two continuity representatives on board: CRAIG and CO. Since CO is not present, PAWLUK recommends doing the nominating process over email.

BROOKS opens nominations for the Continuity Board Representative. There are no nominations on the floor.

Adjournment

HE motions to adjourn the meeting.

The board unanimously votes to adjourn the meeting.

The meeting was adjourned at 8:37 PM. The next board meeting will be February 17 2022 via Google Meets.

Minutes submitted by: Areeha Mahal

Approved by: