

Gateway Student Journalism Society

Meeting Minutes

Oct 21, 2021

Opening

The regular meeting of the Gateway Student Journalism Society was called to order at 6:38 PM on October 21 via Google Meets by Pia Co.

Present

PAWLUK Mitchell

HE Jin

MAHAL Areeha

CO Pia

NAIDOO Sithara

BOLINA Gurpreet

CRAIG Lee

BEASLEY Chris

BROOKS Sam

BOLINA Gurpreet

Absent

KIMANI Emily

MACATANGAY Arthur

SAGGU Sukhmani

Approval of Agenda

Moved CO

Seconded CRAIG

The agenda was unanimously approved as distributed.

Approval of Minutes

Were not previously distributed, will be sent out via email as soon as possible.

Will be approved in an email chain outside of meetings.

Open Issues

CO mentions filling of board vacancies. Mentioned HR Committee and Governance Committee are in most need of getting people. Alumni position is also to be filled

PAWLUK presents Editor-In-Chief Report

Hired a Marketing & Outreach Coordinator Lochlann Kerr. Webmaster position circumstances changed and they unfortunately chose to pursue other work opportunities outside of The Gateway. To re-engage volunteers, the team has been planning a workshop on journalism. Additionally, the team has planned to participate in Campus Cup again this year, an annual dodgeball tournament. First meeting of the Sexual Violence Reporting Task Force (SVR Task Force). Following the meeting, PAWLUK has been in contact with the U of A Sexual Assault Centre to set up workshops on sexual assault and violence on campus. Additionally, PAWLUK and CO have compiled a list of contacts in the city, including reporters and organizers from non-profits, to begin collecting information for the Task Force to then help create resources from. With a new Board Chair and Executive Director in place, planning to transfer the signing authorities on our bank to add SAGGU and CO. Following discussion with the Alberta Magazine Publishers' Association (AMPA), learned the Special Measures for Journalism Grant

PAWLUK presents Executive Director report

SAGGU unable to make it to the meeting. SAGGU expressed excitement to work with everyone. Urged everyone to ask questions via email thread.

PAWLUK presents Outreach Report

Mentions efforts for social media expansion.

CO recommendation looking into social media and Google Search analytics to increase engagement

PAWLUK mentions efforts to obtain social media verification, for which the outreach team was declined on Instagram, waiting for responses from other platforms. Major goal is increasing social media followers

HE presents Production Editor report

Still taking care of Arts and Culture section, eventually looking for 2 volunteers to step into the role. Will be on hiring panel for Webmaster. Gained access to Online Email (which is connected to the Arts and Culture email).

CO asks when Deputy Editors are planned to be hired

HE estimates somewhere between the mid-late November to the Winter Semester

CO mentions this might be slightly little awkward timing considering the staff calendar

CRAIG supports earlier hiring of Deputy Editors, noting there are still lots of things going on for coverage for Arts and Culture

CO recommends giving Deputy Editors structured direction and tasks.

BROOKS voices we are weighing a few priorities at the moment. Questions how much better could filling it now make our publication, and recommends considering the student cycle. If we begin hiring sooner, hired Deputy Editors can get a half-a-month to one month's worth of job experience before Christmas break. Recommends sooner rather than later.

CO reiterates mid-to-late November is an awkward time

BROOKS questions what isn't an awkward time for a student.

CO mentions contextually can be an awkward time considering what the staff is dealing with.

HE says can discuss with editorial staff and circle back

CRAIG presents Finance Committee report

Held a meeting on October 21 2021. A couple of debts to PAWLUK will explore with SAGGU. Despite PAWLUK going over accounts with BMO, he is not primary on one of the accounts, two

other past Gateway employees are primaries on the account. This is the fault of the bank. SAGGU and PAWLUK planning to visit BMO bank to get it sorted out.

CO questions how much is documented via email

PAWLUK says a significant amount of correspondence over the past months.

BROOKS mentions asking for a new account manager if the bank is giving difficulties.

CO presents Human Resources committee report

Composed of KIMANI, BEASLEY, CRAIG, and CO currently. BEASLEY expresses interest in resigning as Interim Chair. BEASLEY should get in contact with CO to figure out sending upcoming email to BOLINA, CRAIG, NAIDOO.

PAWLUK Mitchell presents Governance committee report

They have not met in a while, as JONES was the chair. Currently consisting of BEASLEY, PAWLUK, and CRAIG. Members should follow up with PAWLUK if interested in joining.

BOLINA is interested in joining Governance committee

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BROOKS brings up a potential Conflict-of-Interest that the Editor-In-Chief is on the Governance Committee.

PAWLUK says this is a fair point from BROOKS.

CRAIG mentions Governance committee has historically had volunteers

PAWLUK mentions this committee was created to update outdated bylaws

CO says the committee could have PAWLUK as ex officio on the committee

BEASLEY says the committee can have PAWLUK on chair, but he can use personal discretion on what to vote/not vote on. Also mentions Students' Council as another check (when considering checks and balances), just to keep in mind.

PAWLUK mentions a board Email will be created very soon.

BROOKS says he wants to join the committee.

CO presents on the Sexual Violence Reporting Task Force. They recommend primary goals as looking for what we can do for the 2021/22 staff, and creating a list of resources for expert advice. PAWLUK and CO made a list of professional journalists which could be reached out to. PAWLUK has been looking into Sexual Assault Center and other campus resources at the U of A. CO mentions this as a learning opportunity for MAHAL and MACATANGAY as younger staff

BROOKS asks if the Task Force has brought a legal voice into this.

CO mentions *The Gateway* having lawyers used in the past. KIMANI has been tasked to consider legal council connections (at discounted or free rate). Previous News writer Jamie Sarkonak is current JD student, could ask her.

PAWLUK mentions Avnish Nanda as a potential contact

NAIDOO brings up YRAP connections.

CRAIG mentions connections with Legal Aid and Law Professor connections

CO will create Google Sheet to compile contacts. If anyone is still interested in joining the Task Force please let CO Pia know

BOLINA mentions interest in joining

CO motions for discussion to go in camera.

Seconded by PAWLUK.

In Favour- PAWLUK, MAHAL, CO, NAIDOO, BOLINA, CRAIG, BROOKS, BOLINA

Absent for Vote - BEASLEY

The motion carries and the board meeting goes in camera.

Board goes in camera.

PAWLUK motions the board meeting is adjourned.

Vote:

In Favour- MAHAL, CO, NAIDOO, PAWLUK, CRAIG, BROOKS, BOLINA

Against - None

The motion carries and the board meeting is adjourned.

New Business

Action Items:

- BEASLEY Chris should get in contact with CO Pia to figure out the Human Resources chair situation, as BEASLEY Chris expressed interest in resigning as Interim Chair.
 - Reach out to new additions BOLINA Gurpreet and NAIDOO Sithara to get them onboard
- PAWLUK get in contact with new addition to Governance Committee BROOKS
 - Everyone: get in contact with PAWLUK if interested in joining Governance Committee
- CO Pia to get in contact with BOLINA Gurpreet as new addition to SVR Task Force
- CO Pia create Google Sheet to compile legal contacts for SVR Task Force.

Agenda for Next Meeting

List the items to be discussed at the next meeting.

Adjournment

Meeting was adjourned at 8:16 PM by CO. The next general meeting will be at November 18 2021 via Google Meets.

Minutes submitted by:	Areeha Mahal
Approved by:	The GSJS Board